



中華人民共和國香港特別行政區政府總部醫務衛生局
基層醫療署

Primary Healthcare Commission
Health Bureau, Government Secretariat
The Government of the Hong Kong Special Administrative Region
The People's Republic of China

Our Ref.: HHB/H/28/10/7 Pt.3
Your Ref:

Tel: 3576 3658
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6 May 2025

Dear Occupational Therapist,

Invitation for Enrolment in Primary Care Directory

I am pleased to inform you the newly established sub-directory for occupational therapists (OTs) of the Primary Care Directory (PCD). All OTs registered under the Supplementary Medical Professions Ordinance (Cap. 359) and holding a valid practising certificate pursuant to that Ordinance are cordially invited to enrol in the PCD.

Healthcare service providers enrolled in the PCD has to commit to providing accessible, comprehensive, continuing and co-ordinated person-centred primary healthcare (PHC) services. Enclosed please find the background information of the PCD, entry and maintenance requirements of the OT sub-directory (**Annex I**) and the PHC service scope of OTs (**Annex II**) for your reference.

PCD enlistment as a prerequisite for participation in Government-subsidised PHC programmes

According to the Primary Healthcare Blueprint (the Blueprint), healthcare professionals participating in Government-subsidised PHC programmes are required to be enlisted in the PCD. Such requirement has been implemented for doctors and dentists with effect from 6 October 2023 and 2 January 2025 respectively.



With effect from **2 July 2025**, all OTs need to be enlisted in PCD in order to maintain their participation in Government-subsidised PHC programmes or join future PHC initiatives. Please enrol in the PCD before the effective date.

Action required: Enrol in PCD now and Ensure you have valid eHealth account

Please scan or click the QR code for enrolment in the PCD through the online platform. You may refer to **Annex IIIa** for the enrolment guide.



Alternatively, if you are participating in Elderly Health Care Voucher Scheme (EHVS), you can enrol in the PCD through **eHealth System (Subsidies)** at <https://apps.hcv.gov.hk/Public/en/>. Please scan or click the QR code for enrolment. You may refer to **Annex IIIb** for the enrolment guide.



Please ensure that you have created a valid healthcare professional (HCProf) account under the Electronic Health Record Sharing System (eHealth), which is one of the entry requirements for PCD enrolment, before submitting your enrolment application. You may scan or click the QR code for details of creation of HCProf account. Please refer to **Annex IV** for the eHealth registration guide.



Webinar on Sub-directory for OTs and Sub-directory for PTs

To facilitate OTs, as well as physiotherapists (PTs) to have better understanding of the PCD, a webinar for both OTs and PTs will be arranged on 15 May 2025. Please scan or click the QR code for details and registration if you are interested.



For enquiries related to PCD enrolment, please contact the Primary Healthcare Commission at 3576 3658 or phcc@healthbureau.gov.hk. For enquiries related to eHealth registration, please contact 3467 6230 (hotline for healthcare professionals).

Thank you for your support and I look forward to working with you to strengthen the primary care in Hong Kong.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Christy Lam', is positioned above the printed name.

(Dr Christy LAM)
for Commissioner for Primary Healthcare

Encl.

Primary Care Directory Sub-directory for Occupational Therapists

Background

The Primary Care Directory (PCD) aims at providing the public and primary healthcare providers an easily accessible electronic database containing practice-based information of primary healthcare professionals of various disciplines in the community as well as facilitating co-ordination among different primary healthcare service providers functioning as multi-disciplinary teams to provide more comprehensive primary care services.

2. Three PCD sub-directories for doctors, dentists and Chinese medicine practitioners (CMPs) have been developed so far. As at 31 March 2025, there were over 3900 doctors, 1400 dentists and 2500 CMPs listed in the PCD. For details of the PCD, please visit <https://www.pcdirectory.gov.hk>.

3. As recommended in the Primary Healthcare Blueprint, the Government will continue developing sub-directories under the PCD for other healthcare professionals to facilitate co-ordination of multi-disciplinary teams to provide comprehensive primary healthcare services. The Government will first develop sub-directories for occupational therapists (OTs), physiotherapists (PTs) and pharmacists in view of their extensive involvement in primary healthcare for various medical conditions, in particular on chronic illnesses and long-term care and to support Government primary healthcare initiatives.

Entry and Maintenance Requirements of Sub-directory for OTs (*Please refer to the Terms and Conditions of PCD for the full version*)



Entry Requirements

To enrol in the PCD as a healthcare service provider (“**Enrolled Healthcare Service Provider**”), an applicant must:

- (a) commit to providing accessible, comprehensive, continuing and co-ordinated person-centred primary healthcare services; (*please refer to Annex II for Primary Healthcare Service Scope for OTs*) and

- (b) be an **occupational therapist** registered under the Supplementary Medical Professions Ordinance (Cap. 359) (“**SMPO**”) who:
- holds a valid practising certificate pursuant to that Ordinance (“**registered occupational therapist**”);
 - has created a Healthcare Professional (“**HCPProf**”) account under the eHealth; and
 - declares that documentation system (in electronic or physical form) is in place to record patients’ information (including those related to referrals) for the practice location(s) provided in the Directory.

Maintenance Requirements

- (a) Where an Enrolled Healthcare Service Provider is a registered **occupational therapist**, he/she must fulfill the requirements of the mandatory Continuing Professional Development (CPD) scheme for registered occupational therapists approved by the Occupational Therapists Board.

Annex II

Primary Healthcare Service Scope for Occupational Therapists (OTs)

Health promotion and disease prevention	For people with high risks in developing chronic diseases, OT will help in disease prevention and health promotion through occupational lifestyle redesign and reinforcement of healthy and active living.
Assessment of health risk and screening for impairment / disability	For elderly with health issues, OT will focus on reinforcement of active participation in daily living and maintenance of residual functioning, through fall prevention, cognitive assessment & rehabilitation and carer's training and education, etc.
Patient empowerment and enablement of self-management of chronic diseases to prevent complications and functional optimization	For people with mental health needs, OT will provide health promotion on mental wellness, provide advice for coping with symptoms and life stressors, and actively help them to engage in their daily life at work or at home.
	For people with chronic diseases resulting in various degree of disabilities, OT will help clients to enhance engagement in daily activities through developing, improving, or restoring daily living skills and community reintegration.
	To enhance people's participation in life and optimize their independence, OT will advise on environmental accessibility and use of assistive technology or daily living aids to maximize people's function and safety.
	OT will also provide advice on usage of devices such as splintages for musculoskeletal conditions, pressure therapy for scar or oedema control, pain control for people with chronic pain conditions.
	For children with developmental delay or learning difficulties, OT will focus on developing children's skills related to play, socializing, and learning including hand function, motor coordination, sensory processing and visual perception and supporting their participation in everyday activities and school life.
	For working populations, OT will provide ergonomic advice and strategies to prevent occupation related injuries or diseases.

**Sub-directories for Occupational Therapists and Physiotherapists
Enrolment Guide
(via PCD Online Enrolment Platform)**

Please scan or click the QR code below for the enrolment guide via PCD Online Enrolment Platform.



**Sub-directories for Occupational Therapists and Physiotherapists
Enrolment Guide
(via eHealth System (Subsidies))**

- (1) Login to the Service Provider account in eHealth System (Subsidies).
- (2) Go to “My Profile”.
- (3) Press the button “Join / Add Practice(s) to Primary Care Directory”.

The screenshot shows the 'My Profile' page with the following sections:

- Personal Particulars:** Service Provider ID (90000680), Username (--), Token Serial No. (88047940), Linked with "IAM Smart" (No).
- System Settings:** Default Web Interface Language (English), Printing Option (Print the "condensed version").
- Password Settings:** Change Web Password, Activate IVRS Password.
- Buttons:** Edit, and a red-bordered button: Join or add practice(s) to Primary Care Directory.

- (4) Enter Token Passcode and press the button “Confirm”.
- (5) Select the practice(s) to join the PCD and select the respective type of practice.
- (6) Read the Terms and Conditions of the PCD and press the button “Join Primary Care Directory”.
- (7) An acknowledgement email will be sent to the applicant. Applicant is requested to click the link in the email to submit supplementary information, i.e. eHR UID of eHealth and declaration of documentation system is put in place in practice location.
- (8) The Primary Healthcare Commission will process the application after receipt of the supplementary information.

**Electronic Health Record Sharing System
Registration guide**

Please scan or click the QR code below for the registration guide of Electronic Health Record Sharing System (eHealth). For enquiries, please contact the Electronic Health Record registration Office at 3467 6230 (hotline for healthcare professionals) or ehr@ehealth.gov.hk.

eHealth Registration Guide
for Healthcare Provider

